**ANNUAL ADMISSION NOTICE**

**(Specifically relating to our Special Class for Students with Autism)**

**for 2023/2024 school year**

**Special Class - Admission Policy and Application Form**

A copy of the school’s **Admission Policy** and the **Application Form for Admission** to our Special Class for students with Autism is available as follows: – To download at: [www.ladysellns.ie](http://www.ladysellns.ie)

On request: By emailing [ladyswellns@gmail.com](mailto:ladyswellns@gmail.com) or writing to: Ladyswell N.S., Mulhuddart, Dublin 15

**Admission Information**

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| In the event that the school is oversubscribed, criteria will be used to prioritise applicants. Parents/guardians are advised to consult the Admissions Policy on the school’s website for further information. [www.ladysellns.ie](http://www.ladysellns.ie)  In determining admission, the Board of Management will take account of DE Circulars and regulations, public health guidelines, health and safety guidelines and shall have regard to issues such as physical space, multi-grade classes and the presence of children with Special Educational Need when deciding on further enrolment to any class.  Online Applications: Applications will be accepted by email to *ladyswellns@gmail.com* on the dates set out below.  Postal Applications- Applications will be accepted via post to the school postal address: Ladyswell N.S. Mulhuddart Dublin 15, D15 DD40 on the dates set out below.  Applications in person to the School office:  Applications will be accepted in person to the School office between 9:00am - 2:30pm, on the dates set out below. |

**PART 1 - Admissions to the 2023/2024 school year**

**Special Class Application and Decision Dates for admission to LNS 2023/2024 school year**

The following are the dates applicable for admission to the school’s special class which caters for children with Autism

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| 1. The school will commence accepting applications for admission on | **15th September 2023** |
| 1. The school shall cease accepting applications for admission on | **29th September 2023** |
| 1. The date by which applicants will be notified of the decision on their application is | **6th October 2023** |
| 1. The period within which applicants must confirm acceptance of an offer of admission is | **13th October 2023** |

**Note: applications made after the 29th September 2023, will be processed as late applications, the school will consider and issue decisions on late applications in accordance with the school’s admission policy.**

**Failure of an applicant to accept an offer by the 13th October 2023 may result in the offer being withdrawn.**

**Note: The school is awaiting the installation of a specialised building in order to open our class fully. Dependent on when this modular building is ready to open will depend on the amount of places we can offer.**

**Number of places being made available in Ladyswell N.S for the 2023/2024 School year**

|  |  |
| --- | --- |
| The number of places being made available in the special class\* catering for children with Autism | **6 \* Dependent on when building is ready** |

**PART 2 - Admissions to the 2022/2023 school year**

**The number of places offered in 2022/23 were as follows:**

|  |  |
| --- | --- |
| Special Class | 0 – No Special Class at this time |